

# **MEETING**

### **AUDIT COMMITTEE**

# **DATE AND TIME**

**THURSDAY 30TH APRIL, 2015** 

**AT 7.00 PM** 

### **VENUE**

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

TO: MEMBERS OF AUDIT COMMITTEE (Quorum 3)

Chairman: Councillor Brian Salinger
Vice Chairman: Councillor Suri Khatri

**Councillors** 

Arjun Mittra

Richard Harbord

Geof Cooke

Gabriel Rozenberg

Vacancy

Kathy Levine

Peter Zinkin

**Substitute Members** 

Melvin Cohen Anne Hutton Alan Schneiderman

Eva Greenspan John Marshall Ammar Nagvi

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood - Head of Governance

Governance Service contact: Kirstin Lambert 020 8359 2177 kirstin.lambert@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

**ASSURANCE GROUP** 

### **ORDER OF BUSINESS**

Item No	Title of Report	Pages
1.	Minutes of last meeting	1 - 4
2.	Absence of Members (If any)	
3.	Declaration of Members' Disclosable Pecuniary interests and Non Pecuniary interests (If any)	
4.	Report of the Monitoring Officer (If any)	
5.	Members' Items (If any)	
6.	Public Question and Comments (If any)	
7.	Internal Audit Exception Recommendations Report and Progress Report up to 31st March 2015	5 - 58
8.	Internal Audit, CAFT and Risk Management Plan 2015-16 and Internal Audit Charter update	59 - 98
9.	Corporate Anti-Fraud Team (CAFT) Annual Report 2014-15	99 - 116
10.	Audit Plan 2014-15	117 - 138
11.	External Audit Progress - Verbal Update	
12.	Committee Forward Work Programme	139 - 148
13.	Any item(s) the Chairman decides are urgent	

# **FACILITIES FOR PEOPLE WITH DISABILITIES**

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Kirstin Lambert 020 8359 2177 kirstin.lambert@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

#### FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.